



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

*Agency Name*

Supplier : NEXT INNOVATION INC.  
 Address : 28 A San Ignacio St., Kapitolyo, Pasig City

P.O. No. : 23-12-0898  
 Date : 12/06/2023  
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 CD upon receipt of NTP but not to exceed 31 Dec 202  
 Date of Delivery : \_\_\_\_\_ Payment Term : within 45 days upon completion of delivery

| ITEM NO. | UNIT | QTY | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNIT COST | AMOUNT     |
|----------|------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|------------|
| 1        | PCS  | 12  | Branded Office Laptop, LENOVO THINKBOOK 15<br>ThinkBook 15 i5 Gen 5 21JD0062MJ "ThinkBook: 15 15.6" Gen 5<br>FHD IPS<br>Intel Core i5-1355u Processor (12M Cache, up to 4.6 GHz)<br>Graphic: Intel Integrated Graphics<br>8GB Soldered DDR4-3200 + 8GB DDR4 3200<br>1 TB GB SSD<br>NO Optical Drive / RJ-45 / HD / 720p with Privacy Shutter /<br>Fingerprint / 4-in-1 Card Reader<br>Integrated 45Wh / Bundled with Backpack<br>Wi-Fi 6E 11ax, 2x2 + BT5.1 / KYB US English<br>Windows 11 Pro 64 (English) / NO Recovery Media" 3 Year<br>On-Site with Premier Support and One (1) year warranty battery<br><br>T5D-03483 Microsoft Office Home and Business 2021 All Lng<br>APAC EM PK Lic Online DwnLd NR<br><br>Processor: At least 4 Cores 8 Threads maximum turbo<br>frequency at least 4.20 GHz, 8 mb cache<br>- Display: at least 15.6 inch FHD 1920 x 1080 resolution<br>- Storage: at least 1 TB SSD<br>- Memory: at least 8 GB<br>- Webcam Integrated at least HD 720p<br>- Adaptor: AC Adapter Port: Type-C<br>- With numeric keypads<br>- With pre-installed with at least Windows 11 Pro<br>- Accessory: Top Load carrying bag or backpack with laptop<br>brand name, originally issued by the manufacturer<br>- With at least 3 years warranty on parts and services, 1 year<br>warranty on battery<br>- Bundled with MS Office Home and Business 2021 with<br>Electronic Software Distribution (ESD) - is the secure delivery of | 77,500.00 | 930,000.00 |

For the use of Procurement Management Office for the use of Procurement Management Office

Control No. **5197** GRAND TOTAL : **Php 930,000.00**

Total Amount in Words Nine Hundred Thirty Thousand Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

JENNIFER L. DISTOR

*(Signature over printed name of Supplier)*

Date  
12/15/23

VICTOR MA REGIS N. SOTTO

*(Authorized Official)*

City Mayor

Requisitioning Office/Dept.:

ATTY. PONCE MIGUEL D. LOPEZ  
*(Authorized Official)*

Funds Available:

JUVY A. GUENCO  
*Chief Accountant*

Amount : ₱ 930,000.00

OBR No. : 100-2023 - 06

0679-1121



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|----------|------|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|
|          |      |     | <p>a product key directly to consumers and small business. Customer can instantly download/activate software after purchase. Product Key is live and usable when delivered. 1 install only, commercial use. Perpetual.</p> <p>- Applications: Word, Power Point, One Note, Outlook. Can be installed either Windows 10 &amp; 11 or Mac devices.</p> <p>*Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin/s if any.</p> |           |        |
|          |      |     | ***** Nothing Follows *****                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |        |

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Conforme :

JENNIFER D. DOSTOR

(Signature over printed name of Supplier)

Date

Very truly yours,

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(Authorized Official)

City Mayor

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